

<ul style="list-style-type: none"> <li>• Welcome everyone to the 4-H Club Meeting.</li> <li>• Turn time over to Pledge Specialist for pledges.</li> <li>• Turn time over to Secretary for Roll Call and Minutes.</li> <li>• Turn time over to Treasurer for the finance report.</li> <li>• Turn time over to Vice President to introduce guests and make announcements.</li> <li>• Turn time over to Song Leader for the Song.</li> <li>• Turn time over to Club Leader to take care of Club Business.</li> </ul>	<ul style="list-style-type: none"> <li>• Introduce any guests.</li> <li>• Make announcements provided for you from the Club Leader.</li> </ul>
<ul style="list-style-type: none"> <li>• Record minutes from this meeting.</li> <li>• Take roll of those in attendance and record on Attendance Summary.</li> <li>• Read the minutes from the last meeting.</li> </ul>	<p>Select two members to hold the flags at the front of the room. Have club members stand to recite the American Pledge, followed by the 4-H Pledge.</p> <p>I Pledge:  My head to clearer thinking  My heart to greater loyalty  My hands to larger service  And my health to better living,  For my club, my community, my country and my world.</p>
<ul style="list-style-type: none"> <li>• Lead the 4-H Club in a song. This song may be whatever you chose.</li> </ul>	<ul style="list-style-type: none"> <li>• Stand up and tell the group of any money received or spent for the club and the balance of the club's account.</li> </ul>



**Vice  
President**



**President**



**Pledge  
Specialist**



**Secretary**



**Treasurer**



**Song  
Leader**